

**BEAUFORT COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 2, 2012**

The Board of Trustees met Tuesday, October 2, 2012 at 6:30 p.m. for dinner followed by the Board of Trustees Meeting which began in the Board Room of Building 10 at 7:00 p.m. The Finance, Educational Programs, Personnel and Property Standing Committees met prior to the Board meeting.

**BOARD MEMBERS PRESENT**

Russell Smith, Chair  
Myrtle P. Carowan  
J. Shields Harvey  
Delores Lee  
Frank B. Lewis  
Cornell McGill  
Betty Randolph

**BOARD MEMBERS ABSENT**

Reverend Dr. Robert B. Cayton  
Cynthia Davis  
Jack Wallace

The following staff were in attendance: Dr. Barbara Tansey, President; Dr. Crystal Ange, Dean of Student Services; Mr. Wesley Beddard, Dean of Instruction; Mr. Chet Jarman, Dean of Continuing Education; Dr. Phillip Price, Dean of Administrative Services; Mrs. Judy Jennette, Director of Foundation & Public Relations; Dr. Jay Sullivan, Dean of Research & Institutional Effectiveness, Mr. Jay Anders, Faculty Senate President; and Mrs. Sandria McFadden, Staff Association President. Also in attendance were Ranees Singleton, Legal Counsel, with the law firm of Hassell, Singleton, Mason & Jones, PA and Jennie Singleton recorder and special guest the Honorable Van Martin "Marty" Paramore, Clerk of Superior Court and Archie Jennings, Mayor of Washington.

Chairman Smith welcomed special guests and family members of Cotton Rawls.

**PRAYER**

Chairman Smith called the meeting to order and Mrs. Betty Randolph continued with prayer.

**MISSION STATEMENT/ETHICS AWARENESS**

Chairman Smith called attention to the Mission Statement of the College. In complying with the NC State Ethics Commission's directive, Chairman Smith read the Ethics Awareness & Conflict of Interest Reminder. Hearing no conflict stated, Chairman St. Clair continued from the agenda.

**Affirmation of Board Member**

Continuing from the agenda, Mr. Smith recognized Clerk of Superior Court, Mr. Marty Paramore, to administer the oath of office to a newly appointed trustee. Sworn in at this time was Mr. James "Cotton" Rawls", appointed by Governor Beverly Purdue. Chairman Smith welcomed and congratulated Mr. Rawls on his appointment.

Chairman Smith introduced and welcomed Dr. Jay Sullivan as the new Dean of Research & Institutional Effectiveness and Mrs. Trina Cobb, SGA President.

**Ambassadors**

Chairman Smith called on Mrs. Judy Jennette to introduce the three ambassador speakers for the evening: Ms. Patricia Daniels, Criminal Justice Program; Ms. Amy Pinkham, Computer Information Technology and Ms. Hillary Wynne, Medical Office Administration. All

three gave shared reasons for choosing Beaufort County Community College and gave motivating and personal comments on the ambassador program and how it has helped them with their life's goals.

## MINUTES

Chairman Smith called for a motion or corrections to the August 7, 2012 minutes (pgs. 4-8). Bo Lewis made the motion to approve the minutes as presented. Cornell McGill seconded the motion. The motion carried with an all ayes vote.

## Executive Committee – No Report

### Property Committee

Chairman Smith called on Property Committee Chairman J. Shields Harvey for a report from the Property Committee. Mr. Harvey stated that the Property Committee met prior to tonight's board meeting and has two motions to come before the full board for approval. The first item is approval of the naming of buildings. Mr. Harvey stated that it comes as a recommendation from the Property Committee that an ad hoc committee be formed to develop a policy for naming and un-naming buildings. This policy should be completed within a 6 month time period and shall come to the full board for approval. Chairman Smith called for questions or comments. Hearing none, he called for a vote. Chairman Smith noted that the motion comes from a standing committee and does not require a second. Chairman Smith called for questions or comments. Hearing none, he called for a vote. The motion passed with an all ayes vote. Chairman Smith asked members if anyone would be willing to serve on the ad hoc committee. Mr. Bo Lewis, Ms. Betty Randolph, Mr. J. Shields Harvey, Mr. Cornell McGill and Chairman Russell Smith will make up the ad hoc committee.

Mr. Harvey stated that the next item for approval is found on the Property Committee Agenda on page 12 of the board packet – Facility Master Plan Update. Mr. Harvey stated that it comes as a recommendation from the Property Committee to approve the update of the Facility Master Plan as presented with the understanding that this is a continuous work in progress. Chairman Smith called for questions or comments. Hearing none, he called for a vote. Chairman Smith noted that the motion comes from a standing committee and does not require a second. Chairman Smith called for questions or comments. Hearing none, he called for a vote. The motion passed with an all ayes vote.

### Educational Programs Committee

Chairman Smith stated that the following two items come as a motion from a standing committee to the full board for approval: approval of Level-Three Instructional Service Agreement (ISA) between BCCC and Fayetteville Technical Community College (FTCC) for Speech Language Pathology Assistant (SLPA) (A45730) pages 25-27 and approval to begin the planning process for Health & Fitness Science Degree (A45630) pages 28-39. Chairman Smith called for questions or comments. Hearing none, he called for a vote. Ms. Betty Randolph made the motion to approve the two items as presented. Chairman Smith noted that the motion comes from a standing committee and does not require a second. Chairman Smith called for questions or comments. Hearing none, he called for a vote. The motion passed with an all ayes vote.

### Finance Committee

Chairman Smith stated that the following two items come as a motion from a standing committee to the full board for approval: approval of the FY 2012-2013 State Budget as presented (pgs. 51-61), approval to adopt the new budget adjustment form (pgs. 62-63). Chairman Smith noted that the motion comes from a standing committee and does not

require a second. Chairman Smith called for questions or comments. Hearing none, he called for a vote. The motion passed with an all ayes vote.

#### Personnel Committee

Ms. Carowan reported that the Personnel Committee met for closed session N.C.G.S. 143-318.11 (a)(1)(6) – personnel item and no action was taken.

#### President's Office – Information Items

##### Item 1 – Presidents Written Report (pgs. 65-66)

Dr. Tansey directed attention to her written report found on pages 65-66. She stated that she will be happy to answer any questions.

##### Item 2. - Giving Back to Our Community. (Pgs. 67-69)

Dr. Tansey stated that Staff Association began a Food Drive/Community Service Project back in 2009. Dr. Tansey reported that the System Office has asked each community college to have some type of event in honor of the 50<sup>th</sup> Year Anniversary. Dr. Tansey discussed with the Staff Association the idea of incorporating BCCC's celebration with our Christmas Food Drive. It would be called "Giving Back to Our Community." This would not only involve the faculty, staff and students but the Foundation and Board of Trustees as well.

#### Next Board Meeting

The Trustee Christmas Social will be held at the Washington Yacht & County Club on Tuesday, December 4, 2012 at 7:00 p.m. The next Board of Trustees meeting will be held Tuesday, February 5, 2013.

Respectfully Submitted,

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Barbara Tansey  
Secretary

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Russell Smith  
Chairman

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Date